

# BEFORE COMING TO TIVAT

After processing your application, you will be issued an official *Letter of Acceptance*. This document will be needed for regulation of your visa or residence permit.

## VISA

You will not need a visa for travelling within the EU if you are a citizen of an EU country, Iceland, Liechtenstein, Norway or Switzerland.

Nationals of countries subject to the visa requirement also need to procure an entry visa for Montenegro (Visa C). Information on countries subject to the visa requirement can be found on the web site of the Montenegrin Ministry of Foreign Affairs and European Integration. The visa application (Visa C) must be submitted to the diplomatic mission or consulate of the Republic of Montenegro in the student's home country. A list of missions and consulates is available on the web site of the Montenegrin Ministry of Foreign Affairs and European Integration.

EU/EEA citizens can enter Montenegro with just a valid ID card (or passport) and then need to register at the Central police station if staying for more than 3 months to regulate the residence permit.

## OIB NUMBER

According to the national legislation, foreign nationals intending to study in Montenegro must regulate their residence.

## HEALTH INSURANCE

General health care services can be accessed by selecting a primary health care physician, whereas health care on other levels (e.g. hospital, specialist examinations) can be accessed by way of a reference document (uput) issued by the selected physician.

Emergency service centers:

### **First Aid Center, Tivat.**

Tel: +382 (0) 32/ 671-144

E - mail: domzdravljatv@t-com.me

[www.domzdravljatv.me/index.htm](http://www.domzdravljatv.me/index.htm)

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### **First Aid Center, Radovići**

+382 (0) 32/ 680-190

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List of physicians in Tivat Municipality can be found on this link:  
<http://www.dztivat.com/dezurstav-doktora-new>

In urgent cases, the emergency service phone numbers are:

**International emergency call: 112**

**Police: 122**

**Firefighters : 123**

**First aid: 124**

**Help on road: 19807**

Information about Pharmacy (ljekarna) is provided on link below:

[http://www.apoteke-cg.com/opstina\\_tivat.html](http://www.apoteke-cg.com/opstina_tivat.html)

Additional informations regarding most important phone numbers in Tivat can be found at this link: <http://www.tivat.travel/vazni-telefoni/>

Additional information regarding health insurance: <http://fzocg.me/>

## **1. EU students**

Health care services are accessed with valid European Health Insurance card.

## **2. non-Eu students**

Non Eu-students **must** be fully insured against illness, accidents, death and civil liability for the whole duration of the stay in Croatia. Regulated health insurance is the prerequisite for being granted temporary residence permit.

### **• Countries with health care agreements with Montenegro**

The issue of health care for foreign non EU-nationals during their stay in Montenegro through the signed agreements on social security is regulated with some countries. Students should contact their public health insurance provider prior arrival in Montenegro in order to check if there is an agreement on social security signed with Montenegro. If yes, students will obtain the certificate which enables them to receive health care in Montenegro. Upon arrival in Tivat, student should replace the certificate of healthcare entitlements with the patient's certificate (in Croatian: bolesnički list) at the Montenegrin Institute for Health Insurance (FZOCCG - Fond za zdravestveno osiguranje Crne Gore), Adress: Vaka Đurovića b.b, 81000 Podgorica. Link: [http://fzocg.me/#sadrzaj\(14\)](http://fzocg.me/#sadrzaj(14)) On presentation of the patient's certificate, student may obtain healthcare services from any doctor or health institution who has a contract with the FZOCCG within the scope established by bilateral agreement, but are required to pay participation fee if that is foreseen for Montenegrin insurees.

### **• Countries without health care agreements with Croatia**

Students from countries which do not have social security agreements with Montenegro (or if students are unable to obtain the document foreseen by the social security agreement) are obliged to become insured with the Montenegrin Institute for Health Insurance (FZOCCG).

Steps are:

- upon arrival in Tivat present all necessary documents to the Central Police Station;

- with OIB number go to (FZOCCG):

**FZZO, Filijala TIVAT**

**Adresa: Park b.b. (prostorije DZ)**

**Načelnik: Elvis Mustajbašić**

**Kontakt: 032 671 511, 671 063**

**Fax: 032 671 511**

**E-mail: elvis.mustajbasic@rfzcg.co.me**

who will register the student in temporary evidence and issue relevant confirmation which entitles student and binds the (FZOCCG). to medical insurance after the residence regulation;

- with the (FZOCCG). temporary confirmation, student returns to Central Police Station where

the temporary residence permit is issued;

- after bringing a copy of the residence confirmation to the (FZOCCG)., the (FZOCCG). issues a document based on which the student attains the right to full health care within the network of physicians and health institutions of the (FZOCCG). (necessary documents: a copy of the first page of the passport, a copy of the passport page with visa and a copy of the residence confirmation);

- the monthly health insurance cost is approximately 60€ (euro) per month, for which the appropriate Tax Department of the Ministry of Finances sends money orders to the students' registered place of residence in Montenegro.

## UPON ARRIVAL TO TIVAT

### RESIDENCE PERMIT

A residence permit is the prerequisite for issuing a transcript of records and letter of confirmation of the international students study period.

There are 2 types of residence permit, up to and more than 90 days. All students, except those with accommodation in student residence up to 90 days (regulated directly by the student residence), must report their stay in Montenegro to the Central Police Station within 72 hours upon entering Montenegro. **Address: MUP Tivat, Moše Pijade, Tivat. Office hours: Monday-Friday, from 8.00 to 16.00.**

The following documents must be presented with the application for temporary residence for the purpose of studying:

1. application form (you will get it in the Central Police Station in Tivat)
2. two colour photograph 35x45 mm;
3. administrative fee in the amount of cca 5,00€ (euro)
4. valid passport and copy of the first page with the photograph;

The fee for temporary residence permit is cca 10,00€ (euro). The temporary residence permit is usually granted for the duration of one year or for the duration of the academic year. Temporary residence authorisation is entered into the passport in the form of an adhesive label.

Students staying more than 90 days, upon arrival in Montenegro apply for a short-term stay. After 89 days (at latest) of the short-term stay permit, all above listed documents for temporary residence application are to be presented at the police office. Students are strongly recommended to get all relevant original documents prior to arrival in Montenegro. At the moment of application for a temporary residence, all documents should not be older than 6 months.

All original documents requested for temporary residence application must be officially translated into Montenegrin language. Approximate price of one sheet is around cca 15€ (euros).

All students, no matter the duration of staying in Montenegro, must check with the local Montenegrin diplomatic mission: the obligatory validity of passport (in months) to be longer than the actual stay in Montenegro, whether the need for an "apostille" of all original documents and certified translations exist.

# LIVING EXPENCES IN MONTENEGRO

The Montenegrin Currency is the EURO, which is divided into 100 cents. When listed as a price, the euro is abbreviated to € or EUR.

Currently, the exchange rate is:

1 EUR (evro) = 1,06099973 USD (američki dolar)

1 USD (američki dolar) = 0,94250731 EUR (evro)

To see the current rate, check this link: <http://www.bankar.me/kursna-lista-crna-gora-centralna-banka/>

Foreign currency can be exchanged in banks. The exchange rate is usually more favorable and the service faster in the currency exchange offices. Most of them are open from 8 am to 6 pm on workdays, but those located at the train and bus station should work 24 hours a day.

## CREDIT CARDS

Major credit cards like American Express, Diners Club, Mastercard/Eurocard and Visa are widely accepted across the country in shops, hotels and restaurants, but it is advised to check at every point of purchase whether credits cards are accepted. Credit cards can also be used to withdraw cash from many ATMs across the larger cities.

## ESTIMATED MONTHLY LIVING EXPENSES

The cost of living can vary greatly depending on your lifestyle, budget and spending habits. In particular, if you take full advantage of the available cultural and social opportunities and travel a lot, expenses will be higher. These estimates shown below are only a very general guide:

### Food

Food costs will vary depending on taste and dietary needs, but will account for a significant part of your budget.

FOOD	cca 150,00 eur/month
Rented room and utilities	cca 200,00 eur/month
Transportation	cca 30,00 eur/month
Miscellaneous	cca 150,00 eur/month
Books	cca 50 eur
TOTAL	cca 580eur

### Rented rooms and utilities

Daily menu in average price restaurant cca 10,00 eur

Meal in fastfood restaurant cca 3 eur

1 liter of milk	0,8 eur
12 eggs	2,00 eur
1 kg of apples	1,10 eur
1 bottle of red table wine	7,5 eur
2 liters of Coca-Cola	1,9 eur
Bread for two people for one day	0,8 eur

**If you want to spend your mobility in private accommodation, here is a useful link:**

<http://www.montenegro-traveler.com/sr/Apartmani/Tivat>

<http://www.gdenamore.com/sr/crna-gora/tivat>

<http://www.tivat.travel/>

### **Transportation**

There is only one way of public transportation in Tivat – buses. They operate all day, every 15 or 20 minutes. Tickets can be bought on board or at the ticket box-office. Once you board you must stamp your ticket. An unstamped ticket is as good as no ticket at all. Bus timetable can be found on this link:

[http://opstinativat.com/index.php?option=com\\_content&view=article&id=955:red-vonje-gradskog-i-prigradskog-saobraaja&catid=9&Itemid=101&lang=me](http://opstinativat.com/index.php?option=com_content&view=article&id=955:red-vonje-gradskog-i-prigradskog-saobraaja&catid=9&Itemid=101&lang=me)

Another way to get around is by taxi. There are four main taxi services in Tivat. Start of taxi drive is cca 0,50€ and every 1km is cca 0,70-0,80€.Numbers of taxi services in Tivat are listed below:

"RED" TAXI - 19729

"ĐIR" TAXI - 19777

"HALLO" TAXI - 19565

"MB" TAXI - 19503

Tivat's airport is situated several kilometers outside of the city. It offers many national and international flights.

Contact Airport Tivat: +382 (0)32 671 337; +382 (0)32 670 930

E-mail: [info.tivat@apm.co.me](mailto:info.tivat@apm.co.me)

Other useful information can be found on these links:

[http://opstinativat.com/index.php?option=com\\_content&view=featured&Itemid=101&lang=me](http://opstinativat.com/index.php?option=com_content&view=featured&Itemid=101&lang=me)

### **Shops**

Working hours:

Weekdays: 8 a.m. to 8 p.m.

Saturdays: 8 a.m. to 2 p.m.

Sundays and holidays: Pharmacies on duty 24 hours and groceries at bus/railway stations from 8 a.m. to 9 p.m.

### **Pharmacies**

Pharmacies are all over the city centre, and you can easily locate them by their green cross.

### **Drinking Water**

Water is drinkable and of a high quality in the public water supply system throughout the country.

### **Electricity**

Voltage 220 V, frequency 50 Hz

### **Free time**

<http://www.tivat.travel/category/aktivni-odmor/>